

**Sherman Township
Library Board Meeting
September 14, 2020**

The meeting of the Sherman Township Library Board was called to order at 6:30 p.m. by Pres. Shirley Thompson.

Board members:

Present: Shirley Thompson, Diane Benn, Mary Loomis, Diana Moreau, and Carole Merwin.
Absent: Anne Cook

Agenda: Carole moved and Mary seconded the agenda be accepted. Motion carried unanimously.

Public Comment: none

Minutes: Shirley moved and Carole seconded the minutes be accepted as presented. Motion carried unanimously.

Director's Report: Incoming materials are held in quarantine for a week before used. Mel Cat quarantine time is 72 hours. The Rosebush librarian, Tony, collected all of our unneeded donated books (in 2 trips) for their library book sale.

Old Business: See the file for the covid response plan. We are presently at stage 3. It was suggested that the library phone number be posted in the library window.

Shirley moved and Diana seconded that if a patron has a positive covid test result the director will have a test and work from home until her test results are confirmed about 3 days). Motion carried unanimously.

New Business: COA is not using their side yet.

It was suggested renewing some magazines that aren't time sensitive. T.J. will check into ordering some of those magazines.

T.J. will research a grant for purchasing a DVD burner for obtaining things from the internet for patrons who do not have internet services. It was suggested making 2 or 3 copies for circulation.

Shirley moved and Diane seconded the board support T.J. in accepting a 2 year position on the White Pine Co op Board. Motion carried unanimously.

T.J. was directed to change the age from 18 to 16 for a patron applying for a card a without parent or guardian signature as stated in board policy.

Diane moved and Mary seconded the library hours be extended to include the first Saturday of every month 10-2 beginning in October of 2020. Motion carried unanimously.

Shirley moved and Carole seconded a motion to pay the bills and time sheets to be presented at the Sherman Township board meeting: Charter Communications \$38.99 (media-monthly internet access), Frontier \$81.22 (building-phone), Ingram Library Services \$77.72 (collection-books), Sherman Township \$250.00 (building-rent).

Adjournment: The meeting adjourned at 7:15 p.m. The next regular meeting will be October 12th at 6:30 p.m. at the library.

Respectfully submitted, Diane Benn Sec., Sherman Twp. Library Board