

Sherman Township

Draft

Library Board Meeting
August 3, 2015

Approved ✓

The meeting of the Sherman Township Library Board was called to order at 6:32 PM by Pres. Shirley Thompson.

Board Members:

Present: Shirley Thompson, Carole Merwin, Anne Cook, Diana Moreau and Mary Loomis

Absent: Diane Benn

Motion to Approve Agenda: Diana moved and Anne seconded the motion. Motion carried.

Public Comment: Jennifer, our new hire, was introduced.

Old Business:

Minutes: Anne moved and Mary seconded the minutes of July 6, 2015 be approved as presented. Motion carried.

Programs: See Director's Report on file. Staff programming assignments were mentioned.

Building Update: The Sherman Township Board has approved a new roof and interior lighting. The time frame is unknown at this time. We will ask for a week's notice. The trail has been brush-hogged.

New Business:

Staff Update: Jennifer will work approximately 8 hours per week.

October Trustee Workshop: Discussion tabled.

Director's Report: The free Community Movie night during Weidman Days had good attendance – approx. 75. And the LEGO fun day also had good attendance. Discussion followed on ideas for next year. T.J. gave a report on area company wireless capabilities and quotes.

Payment of Bills and Payroll: Carole moved and Anne seconded a motion to submit bills as listed and employee time sheets to the Sherman Township board to be paid. Motion carried. Sherman Township \$250 (building-rent), Motion Telecom \$3.10 (building-phone), Ingram Library Services \$562.75 (media-books), Staples Advantage \$42.86 (office-equipment), Demco \$105.58 (office-supplies), Precision Data Products \$444.75 (office-supplies), Quill \$186.50 (office-supplies), ULINE \$81.44 (office-supplies), and Petty Cash/T.J. Smith \$126.66 (petty cash).

The next Sherman Township Library Board Meeting will be Sept. 14, 2015.

Adjournment: 7:12 PM

Respectfully submitted,

Carole Merwin
Sherman Township Library Board