

Sherman Township Library

Board Meeting

August 10, 2020

The meeting of the Sherman Township Library Board was called to order at 6:30 p.m. by Pres. Shirley Thompson.

Board members:

Present: Shirley Thompson, Mary Loomis, Diana Moreau, Carole Merwin, Anne Cook.

Absent: Diane Benn.

Agenda: Carole moved and Shirley seconded the agenda be accepted as presented. Motion carried unanimously.

Public Comment: None.

Old Business:

Minutes: Diana moved and Anne seconded the minutes of the regular meeting of August 10th be accepted as presented. Motion carried unanimously.

Update on the COVID -19 Response Plan: The doorbell is working well. There is a table with disposable masks, gloves and hand sanitizer for patrons. Each employee is working one day per week with T.J.

New Business:

Directors Report: See the Director's Report on Summer Reading, Library Use and Collection. All but one of the Little Libraries have been adopted by local businesses and T.J. checks on that one routinely. MeLCat starts today (8/10/2020).

Magazine Subscriptions: At this time T.J. will renew only the most popular ones. They are not available for checkout.

Payment of bills and acknowledgement of payroll: Shirley moved and Diana seconded a motion to pay the bills and timesheets are to be presented at the Sherman Township board meeting: Charter Communications \$38.99 (media-monthly internet access), Frontier \$80.02 (building-phone), Ingram Library Services \$867.22 (collection-books and DVDs), Midwest Collaborative for Library Services \$2259.81 (media-annual MeLCat delivery contract fee), Overdrive, Inc \$750.00 (media-digital collection deposit for account purchasing), Sherman Township \$250.00 (building-monthly rent), Staples Advantage \$76.62 (building-open sign). The Board acknowledged and approved an expense for checks in the amount of \$776.98 that were ordered by the Township Clerk and paid directly to Isabella Bank. Motion carried unanimously.

The July petty cash reimbursement check totaled \$69.93 to reflect a \$0.20 clerical correction and the donation of labor previously billed at \$100 (see also August 2020 Petty Cash Reconciliation).

Adjournment: The meeting adjourned at 7:10 p.m. The next regular meeting will be Sept. 14, 2020 at 6:30 p.m. at the library.

Respectfully submitted,

Carole Merwin, Sherman Township Library Board