

**Sherman Township  
Library Board Meeting  
July 7, 2017**

Draft  
Approved

The meeting of the Sherman Township Library Board was called to order at 5:00 PM by Pres. Shirley Thompson.

**Board Members:**

Present: Shirley Thompson, Carole Merwin, Anne Cook and Diana Moreau

Absent: Diane Benn, Mary Loomis

**Motion to Approve Agenda:** Diana moved and Anne seconded the motion. Motion carried unanimously.

**Public Comment:** none

**Old Business:**

**Minutes:** Shirley moved and Carole seconded the minutes of June 12, 2017 be approved as presented. Motion carried unanimously.

**Weidman Days:** Library will close early so staff can walk in the parade and then set up for the movie – *SING*. Popcorn and water have been donated. Staff will have t-shirts.

**New Business:**

**Director's Report:** See report on file.

**By-Laws Amendment:** It was moved by Shirley and seconded by Diana to obtain a credit card for library purchases. Discussion followed. The Amendment to Article VII of the bylaws will read: "The Director shall act as the primary authorizing officer for library business." Motion carried unanimously.

**Payment of Bills and Payroll:** Carole moved and Anne seconded a motion to submit bills as listed, and employee time sheets to the Sherman Township board to be paid: Baumann's \$5.95 (media-programs), Blick Art Materials \$137.36 (media-programs), Dornbos Sign, Inc. \$12.25 (building-maintenance), Frontier \$101.59 (building-phone), Ingram Library Services \$559.28 (media-books), Midwest Collaborative for Library Services \$1,734.00 (media-memberships), Wildlife Recovery Association \$250.00 (media-programs), Design in Time \$75.92 (staff-training) and Petty Cash/T.J. Smith \$44.60 (petty cash). Motion carried unanimously.

The next Sherman Township Library Board Meeting will be August 14, 2017.

**Adjournment:** 5:30 PM

Respectfully submitted,

Carole Merwin  
Sherman Township Library Board