

**Sherman Township
Library Board Meeting**

JULY 14, 2025

The **regular** meeting of the Sherman Township Library Board was called to order at 6; 30 p.m. by Pres. Shirley Thompson.

Board members:

Present: Shirley Thompson, Diane Benn, Carole Merwin, Diana Moreau, and Anne Cook.
Absent: Beth Mills

Agenda: Diana moved and Carole seconded the agenda be accepted as presented. Motion carried unanimously

Public Comment: none

Minutes: Carole moved and Anne seconded a motion that the minutes of April 16th, June 9th, June 23rd, June 25th, July 1st, and July 7th 2025 be accepted as presented with a correction in the July 7th minutes. Motion carried unanimously.

Director's Report: none

Old Business: Shirley moved and Diana seconded a motion that the board accepts the bids for painting and cabinets. Motion carried unanimously.

New Business: A library director job description will be made available for applicants. Carole moved and Anne seconded a motion of the co director's responsibilities for each applicant with \$21.00 per hour for each to begin July 15th. Motion carried unanimously.

The board reviewed procurement and accounting policies as well as financial control policies for the quarterly grant report.

Shirley moved and Diane seconded a motion to pay time sheets and bills: Summit Fire Protection \$84.50 (building-fire inspection), Michigan Library Association \$234.00 (membership renewals), Sherman Township \$250.00 (building-monthly rent), Woodlands Library \$30.00 (poster), Midwest Collaborative for Library Services \$125.00 (annual membership fee), Midwest Collaborative for Library Services \$3,105.28 (RIDES full year), Tri County/Homeworks Connect \$133.49. (phone and internet) for a total of \$3,962.27. Motion carried unanimously.

Adjournment: The meeting adjourned at 7:20 p.m. The next regular meeting will be Aug 11th at 6:30 p.m. at the library.

Respectfully submitted,
Diane Benn, Sec.
Sherman Township Library Board