

**Sherman Township
Library Board Meeting
April 9, 2018**

The meeting of the Sherman Township Library Board was called to order at 6:30 p.m. by Pres. Shirley Thompson.

Board members:

Present: Shirley Thompson, Diane Benn, Anne Cook, Diana Moreau, Mary Loomis

Absent: Carol Merwin

Agenda: Diana moved and Anne seconded the agenda be accepted as presented. Motion carried unanimously.

Public Comment: none

Minutes: Shirley moved and Mary seconded the minutes of March 12 be accepted as presented. Motion carried unanimously.

Director's Report: See the report on file concerning programming, building maintenance, staffing, and the Weidman Messenger collection.

T.J. is researching a method of texting people for program reminders without everyone's phone number being listed. An on line web sight may offer this possibility.

Old Business: A program has been used to remove all the social security numbers in the Weidman Messengers available on line.

The Michigan Rural Library Conference begins noon Mon. April 30th. Four board members are planning on attending. Those board members will meet with Bryon Sitler to discuss how to handle the hard bound copies of the Weidman Messengers that have social security numbers in the articles.

New Business: A lockdown policy will be established for staff and patrons. Hopefully this will be a topic at the conference.

The use of a credit card was discussed and decided the billing dates etc. did not lend itself for practical use for library needs.

T.J. will research donating our extra donated books to some other small library instead of boxing the books for World Books.

The out of service area family fee (presently \$20) was discussed.

Shirley moved and Diana seconded a motion to pay the time sheets and the bills listed to be presented at the Sherman Township board meeting: Frontier \$77.38 (building-phone), Grand Traverse Resort & Spa (\$757.60 (RLC lodging), River Rapids District Library \$39.95 (media-membership MelCat replacement), Sherman Township \$3,000.00 (building-annual rent), Petty cash/T.J.Smith none (petty cash reimbursement). Motion carried unanimously.

Adjournment: Meeting adjourned at 7:50 p.m. The next meeting will be held May 14, 2018 at 6:30 p.m.

Respectfully submitted,

Diane Benn, Secretary

Sherman Township Library Board