

# SHERMAN TOWNSHIP

## LIBRARY BOARD MEETING

**April 14, 2025**

The meeting of the Sherman Township Library Board was called to order at 6:30 p.m. by President Shirley Thompson.

**Board Members:**

Present: Diana Moreau, Anne Cook, Carole Merwin, Beth Mills, and Shirley Thompson

Absent: Diane Benn

**Agenda:** Carole moved and Diana seconded a motion to accept the agenda. Motion carried unanimously.

**Public Comment:** none

**Minutes:** Diana moved and Anne seconded the minutes of March 3<sup>rd</sup> regular meeting be accepted as presented. Motion carried unanimously.

Anne moved and Diana seconded the minutes of March 7<sup>th</sup> special meeting be accepted as presented. Motion carried unanimously.

Diana moved and Carole seconded the minutes of March 12th special meeting be accepted after removing the name Mary Loomis listed under board members present. Motion carried unanimously.

**Director's Report:** none

**Old Business:** Grant update: Lilah Galvin indicated she completed a report for the grant and emphasized the importance of accurate data collection.

**New Business:** A special board meeting is scheduled for Wed. April 16<sup>th</sup> at 6:00 p.m. to interview potential new hires for the Library Clerk positions (job descriptions, schedules and compensation will also be discussed). The Grant Administrator salary will also be discussed.

T.J. Smith, the former Director, has unpaid vacation time. Shirley moved and Beth seconded a motion to compensate T.J. for the vacation time. The motion carried unanimously.

Budget/Grant update: Added line item to the operating budget in the amount of \$121,385. Shirley proposed and Beth seconded moving the grant to the budget in the amount of \$450,000. The new budget totals \$683,635. Budget will need to be updated for each paid expense.

Diana Moreau will be the financial officer overseeing the grant monies.

Shirley moved and Diana seconded a motion to pay the bills and time sheets: Gilboe's Lock & Safe \$317.15 (lock replacement cost), JBS Contracting \$9,166.00 (library addition), Sherman Township \$250.00 (building rent), Tri-County/Homeworks Connect auto-pay \$133.47 (phone and internet) for a total of \$9866.62. Motion carried unanimously.

**Adjournment:** The meeting adjourned at 7:30 p.m.

