

**Sherman Township
Library Board Meeting
April 11, 2022**

The meeting of the Sherman Township Library Board was called to order at 6:30 p.m. by Pres. Shirley Thompson.

Board members:

Present: Shirley Thompson, Diane Benn, Mary Loomis, Diana Moreau, Carole Merwin.
Absent: Anne Cook.

Agenda: Shirley moved and Mary seconded the agenda be accepted as presented. Motion carried unanimously.

Public Comment: none

Minutes: Carole moved and Diana seconded the minutes of March 24th and the special meeting of March 29th be accepted as presented. Motion carried unanimously.

Director's Report: See the report on file concerning White Pine and Library of Michigan updates, new library cards, COVID test kits, technology, and tax entity status. The new library cards are available for patrons upon request as are covid tests. There will be digitizing kits for libraries to borrow (one kit for photos/negatives and one for bound volumes). White Pine coop and 5 others are creating a reciprocal lending Overdrive collection.

T.J. will look for replacement paperback books.

Old Business: Work continues on library expansion. One priority is to find the location of the septic tank and drain field.

Shirley will meet with the township supervisor, Tom Johnson, to discuss the lease.

Denise, township clerk, is asking for a legal opinion on the tax status affecting the library. T.J. has a list of recommendations from other libraries for auditors, attorneys, and accountants designed specifically for libraries.

The workday planned before the May library board meeting will be rescheduled when everyone will be able to attend.

New Business: T.J. gave each board member current copies of the Employee Manual, Library Board By-Laws, and Library Policies for review.

Shirley moved and Carole seconded a motion to pay the time sheets and bills: Demco \$246.12 (circulation and office supplies), Frontier \$67.84 (building-phone), HomeWorks Connect/Tri-County Electric Coop. \$99.95 (technology-internet), Ingram Library Services \$750.09 (circulation-books), Plasticards, Inc. (dba Rainbow Printing) \$515.00 (supplies-new library cards), Sherman Township \$250.00 (building-monthly rent), Staples Advantage \$241.56 (ink and office supplies), White Pine Library Cooperative \$790.74 (annual membership fee) for a total of \$2,961.30.

Adjournment: The meeting adjourned at 7:40 p.m. The next regular meeting will be May 9th at 6:30 p.m. at the library.

Respectfully submitted,
Diane Benn, Sec.

Sherman Township Library Board