

**Sherman Township Library  
Board Meeting  
March 9, 2020**

The meeting of the Sherman Township Library Board was called to order at 6:34 p.m. by President Shirley Thompson.

Shirley moved and Anne seconded Carole to act as Secretary.

**Members Present**

Present: Shirley Thompson, Carole Merwin, Diana Moreau, Anne Cook

Absent: Diane Benn, Mary Loomis

**Agenda:** Anne moved and Diana seconded the agenda be accepted as presented. Motion carried unanimously.

**Public Comment:** None

**Minutes:** Shirley moved and Carole seconded the minutes be accepted as presented. Motion carried unanimously.

**Director's Report:**

See the report on file concerning programming and administrative notes. Grant funding may be sought for history project to map Weidman through the decades.

**Old Business:**

There was continued discussion of the library collection and additional data was requested for the next meeting. Letters have been sent regarding the little free library projects. Petitions for library board seats for the November election are due by April 17<sup>th</sup>, 2020. A guessing jar activity was planned for the library. TJ was directed to contact local restaurants for gift certificates to use in prize baskets. Shirley moved and Carole seconded the purchase of gift certificates with a preferred value of \$20.00 and allowed expenses of up to \$90.00 with hopes of cost-matching by businesses to allow for 9 total certificates. Motion carried unanimously.

**New Business:**

Township recommendations regarding the library's credit card were discussed. Shirley moved and Diana seconded the closure of the library's credit card with Isabella Bank. Motion carried unanimously.

Discussion was held on the COVID-19 virus and its impact on April's statewide conference and future library services. Shirley moved and Carole seconded that in the event a State of Emergency is declared by the Governor and there are recommendations for business and/or school closings the library Director and Board President will determine if the library should close and the duration of the closure. If the library closes under emergency declaration all employees will be paid their regular scheduled hours for the length of the closure. This includes both part-time staff and the library Director. Motion carried unanimously.

Carole moved and Anne seconded a motion to pay the bills and acknowledge payroll expenses. The following bills were presented: \$26.00 to Bad Axe Area District Library (MeLCat replacement); \$2.99 to Baumann's (water); \$38.99 to Charter Communications (monthly internet access); \$69.26 to Frontier (phone); \$743.40 to Grand Traverse Resort (hotel stay for Rural Libraries Conference); \$638.20 to Ingram Library Services (books); \$329.45 to Quill (toner, paper, tape); \$250.00 to Sherman Township (rent); \$15.00 to Shiawassee District Library (MeLCat replacement); \$344.98 to TJ Smith (leadership academy reimbursements). Motion carried unanimously.

**Adjournment:**

Meeting adjourned at 7:27 p.m. The next regular meeting will be held April 8<sup>th</sup> at the library at 4:00 p.m.

Respectfully submitted,  
Carole Merwin, Library Board Vice-President