

**Sherman Township
Library Board Meeting
Dec 9, 2018**

The meeting of the Sherman Township Library Board was called to order at 6:30 p.m. by Pres. Shirley Thompson.

Board members:

Present: Shirley Thompson, Diane Benn, Carole Merwin, Anne Cook , Mary Loomis and Diana Moreau

Absent: no one:

Agenda: Anne moved and Carole seconded the agenda be accepted as presented. Motion carried unanimously.

Public Comment: none.

Minutes: Shirley moved and Diana seconded the minutes of Nov. 12, 2018 be accepted as corrected. Motion carried unanimously.

Director's Report: See the report on file concerning programming, staff training, and collection rearrangements. Star Lab is scheduled for June 20th costing \$395.00. Carole moved and Diana seconded the board cover the cost of the Star Lab. Motion carried unanimously. T.J. will check with the insurance agency about appropriate insurance coverage for this event.

Two pre school classes will be visiting the library this week.

A Thank you to Joyce McClain was placed on Face book for the Weidman pictures and the information she has available for anyone needing her resources.

T.J. keeps a record of donated items used in the library.

Old Business: The window replacement is contingent on a bid from a contractor with the township board.

DHS and others will need to contact the township board for use of any township buildings.

New Business: Shirley moved and Carole seconded that \$100 from digital services (2002) be transferred into library membership (2005) to accommodate the \$84.32 over expense in the library membership budget line item. Motion carried unanimously. It was also noted that an IRS 4004 line item be added even though the expense is already included in our budget.

Diane moved and Carole seconded a motion to pay the time sheets and the bills listed to be presented at the Sherman Township board meeting: Berrien Springs Community Library \$17.99 (media-memberships), Charter Communications \$38.99 (media-internet), Chippewa River District Library \$25.99 (media-memberships), DeWitt District Library \$17.99 (media-memberships), Frontier \$66.61 (building-phone), Ingram Library Services \$575.39 (media-books), Junior Library Guild \$398.80 (media-books), The Morning Sun \$204.80 (media-books), White Pine Library Cooperative \$417.53 (media annual membership), White Pine Library Cooperative \$20.00 (staff-training annual fee), White Pine Library Cooperative \$1,048.93 (media-digital service overdrive). Motion carried unanimously.

Adjournment: Meeting adjourned at 7:45 p.m. The next regular meeting well be held Jan .14th 2018 at the library.

Respectfully submitted,

Diane Benn, Secretary
Sherman Township Library Board