

**Sherman Township  
Library Board Meeting  
December 14, 2020**

The meeting of the Sherman Township Library Board was called to order at 6:30 p.m. by Pres. Shirley Thompson.

**Board members:**

Present: Shirley Thompson (phone), Diane Benn (Google Meet), Mary Loomis (phone), Diana Moreau (phone), Carole Merwin (Google Meet), and Anne Cooke (phone).

Absent: no one

**Agenda:** Carole moved and Mary seconded the agenda be accepted as presented. Motion carried unanimously.

**Public Comment:** none

**Minutes:** Diane moved and Carole seconded the minutes be accepted as presented. Motion carried unanimously.

**Director's Report:** See the report on file concerning the virtual leadership conference, and the amended open meetings act.

Kaylee gave two weeks notice before leaving. The board appreciates her service to the library and wishes her well. Her shifts will be filled by the other clerks on a rotating basis as needed.

**Old Business:** Installation internet upgrade with Charter is scheduled for as soon as possible. T.J. was asked to call and motivate the upgrade.

**New Business:** Carole moved and Diana seconded a motion that the library board officers remain the same for the coming year. Motion carried unanimously.

Shirley moved and Carole seconded the four budget items be adjusted: \$300 from programming to digital e books, \$400 from programming to internet, \$100 from equipment to administrative for library membership, and \$200 from administrative furniture and shelving to administrative supplies and postage. Motion carried unanimously.

Shirley moved and Mary seconded the motion to honor the minimum wage increases now which makes the following salaries as follows: T.J. Smith \$22.25 per hour, Tammie Sisco \$10.74 per hour, Sandi Boyd \$9.87 per hour, and Jessi Roe \$9.87 per hour effective Jan.3<sup>rd</sup>. Motion carried unanimously.

Carole moved and Anne seconded a motion to pay the time sheets and bills to be presented at the Sherman Township Board meeting: Charter Communications \$38.99 (internet-monthly fee), Frontier \$70.61 (building-phone), Ingram Library Services \$49.30 (circulation-books), Sherman Township \$250 (building-monthly rent), Municipal Underwriters of West Michigan \$1,618.00 (building-annual insurance for library contents). Motion carried unanimously.

**Adjournment:** The meeting adjourned at 6:55 p.m. The next regular meeting will be Jan. 11th at 6:30 p.m. at the library.

Respectfully submitted,

Diane Benn, Sec., Sherman Twp. Library Board