

**Sherman Township
Library Board Meeting
Dec.11, 2023**

6:00 Work session: The board previewed the Nov.13th 2023 working version of the Bylaws. One more change was approved (correction on p.3 article V) with the final version to be addressed at the January board meeting.

The meeting of the Sherman Township Library Board was called to order at 6:30 p.m. by Pres. Shirley Thompson.

Board members:

Present: Shirley Thompson, Diane Benn, Diana Moreau, Carole Merwin, and Anne Cook.

Absent: Mary Loomis.

Agenda: Shirley moved and Carole seconded the agenda be accepted as presented. Motion carried unanimously.

Public Comment: none

Minutes: Diane moved and Carole seconded the minutes be accepted as corrected. Motion carried unanimously.

Director's Report: See the report on file concerning wages, budget adjustment, AxMiTax, and school partnership.

T.J. was directed to e mail the board if she has to contact Denise about payroll mix up or anytime something happens that she needs to contact Denise. The board needs to know what is going on.

Although T.J. wanted to name Tammie Assistant Director with a bigger raise, the board decided to not do that at this time.

Old Business: We will postpone talking with builders until we are sure of the asbestos status of the library building. The township board will be contacted for documented testing/records.

New Business: Minimum raise is going up in Jan. Shirley moved and Diane seconded a minimum wage increase from \$10.10 to \$10.33 for the clerks and (in keeping with the percentage) .50 cents per hour for the library director to take effect Dec.31. Motion carried unanimously.

Shirley moved and Carole seconded \$600 be moved from line item planning to collections for this budget year only. Motion carried 3 to 1.

Diana moved and Carole seconded a motion to pay the bills and time sheets: Amazon Capital Services \$50.97 (educational toys), Demco \$100.35 (supplies-library bags. bookmarks), Ingram Library Services \$81.24 (circulation-books), Quill \$64.37 (supplies-dry erase markers, packing tape), Sherman Township \$250.00 (building-monthly rent), T.J. Smith \$113.00 (reimbursement-storage unit), Tri-County/Homeworks Connect \$138.13 (internet & phone) for a total of \$798.06. Motion carried unanimously.

Adjournment: The meeting adjourned at 7:30 p.m. The next regular meeting will be Jan. 8th at 6:30 p.m. at the library. Respectfully submitted,

Diane Benn, Library Board Sec.