

**Sherman Township
Library Board Meeting
Dec. 10, 2019**

The meeting of the Sherman Township Library Board was called to order at 6:30 p.m. by Pres. Shirley Thompson.

Board members:

Present: Shirley Thompson, Diane Benn, Carole Merwin, Anne Cook, and Diana Moreau.

Absent: Mary Loomis.

Agenda: Carole moved and Anne seconded the agenda be accepted as presented. Motion carried unanimously.

Public Comment: none.

Minutes: Shirley moved and Diane seconded the minutes be accepted as presented. Motion carried unanimously.

Director's Report: See the report on file concerning programming, administrative meetings, and minimum wages increase for 2020.

Programming for Dec. 26th will be canceled. This Thursday story time will be done with both pre school classes.

Old Business: The library collection was discussed. T.J. will contact Joyce McClain about a vintage map or maps of Weidman.

New Business: A letter will be sent to each Little Library location requesting them to accept the responsibility of the library. The letter should be signed and returned to our library. Those little libraries not sponsored will be removed from that location.

T.J. was asked to submit vacation days quarterly with two days rolled into the New Year.

At the next payroll period beginning December 22nd the new staff wages will be: Sandra Boyd and Jessi Roe \$9.65 per hour, Kaylee Nelson \$10.70 per hour, and T.J. Smith \$21.75 per hour.

Shirley moved and Diana seconded the time sheets and bills be presented at the Sherman Township board meeting: Baumann's \$22.62 (building- paper towel, tissues, bottles water, and light bulbs), Charter Communications \$38.99 (monthly internet access), Frontier \$80.95 (building-phone), Ingram Library Services \$99.51 (collection-books), Junior Library Guild \$411.20 (collection-books), Sherman Township \$250.00 (building-rent), Staples Advantage \$186.41 (tech equipment), T.J. Smith \$483.01 (reimbursement and 3rd quarter mileage), White Pine Library Cooperative \$356.78 (annual membership), Municipal Underwriters \$1,700.00 (building -insurance). Motion carried unanimously.

Adjournment: Meeting adjourned at 7:30 p.m. The next regular meeting will be Jan. 13th @ 6:30 p.m. @ the library.

Respectfully submitted,

Diane Benn, Sec.
Sherman Township Library Board