

**Sherman Township
Library Board Meeting
November 9, 2020**

The meeting of the Sherman Township Library Board was called to order at 6:30PM by Pres. Shirley Thompson. Carole Merwin volunteered to act as Secretary.

Board Members:

Present: Shirley Thompson, Carole Merwin, Diana Moreau, Anne Cook, Mary Loomis

Absent: Diane Benn

Agenda:

Carole moved and Diana seconded the agenda be accepted as presented. Motion carried unanimously.

Public Comment: None.

Minutes: Shirley moved and Mary seconded the minutes be accepted as presented. Motion carried unanimously.

Director's Report: Please see Director's Report on file for information regarding upcoming library inventory and increased internet use. TJ will contact Charter to move forward with speed increase.

Old Business: The library's Saturday hours in January will remain on the 2nd. The COVID-19 Plan is being reviewed regularly. Due to the Library Privacy Act, libraries are not to keep contact tracing information at this time. TJ has the ability to roll back services as needed. Use of the Commission on Aging space is to remain for staff use only.

New Business: A thank you note will be sent to the person who maintains the flower bed. Lori Vincent dropped off photos from the move into the library building in the 90s. At the Township meeting in October, the library's bills were read out verbally by the Township Clerk due to an error with the date on the checks (listed as September 9, 2020). Payroll that was due to deposit October 16 did not post normally due to an internal error at Isabella Bank. TJ will present wage increases in December.

Carole moved and Anne seconded a motion to pay the following bills and to acknowledge library timesheets through November 7, 2020: Charter \$38.99; Demco \$331.40; Frontier \$70.61; Ingram Library Services \$1315.03; Popular Subscription Service \$356.84; Sherman Township \$250.00; Staples Advantage \$562.45; White Pine Library Cooperative \$1529.39; and \$68.28 in petty cash reimbursement. Motion carried unanimously.

Adjournment: The meeting adjourned at 7:07PM. The next regular meeting will be held December 14, 2020 at 6:30PM at the library.

Respectfully submitted,

Carole Merwin

Sherman Township Library Board