

**Sherman Township  
Library Board Meeting  
Oct.11, 2023**

The meeting of the Sherman Township Library Board was called to order at 5:40 p.m. by Pres. Shirley Thompson.

**Board members:**

Present: Shirley Thompson, Diane Benn, Diana Moreau and Anne Cook.

Absent: Mary Loomis and Carole Merwin

**Agenda:** Shirley moved and Diana seconded the agenda be accepted as presented. Motion carried unanimously.

**Public Comment:** none

**Minutes:** Diane moved and Anne seconded the minutes be accepted as presented. Motion carried unanimously.

**Director's Report:** See the report on file concerning conferences, donations and the craft show at the Methodist Church Nov.4<sup>th</sup> where the library will have tables for a book sale and activities. We were not awarded the grant. T.J. has volunteered to score 5-10 grants. It will be a good opportunity to learn more about grant writing. The board does not want to go to the community for additional funding for this addition. The board should make a list of things each trustee feels should be included in the addition

**Old Business:** none

**New Business:** T.J. was asked to be available by phone the Monday of the board meeting from 3-4 in case of an emergency.

The board will meet at 5:30 p.m. to finish by-law and employee manual review and updates.

Shirley moved and Diana seconded up to \$400.00 be spent on children's books of various reading levels for a book give away at the Nov. 4<sup>th</sup> craft show/book sale at the Methodist church. Motion carried 3 to 1.

Shirley moved and Diane seconded a motion to pay the bills and time sheets: Ingram Library Services \$531.16 (books), Sherman Township \$250.00 (building-monthly rent), Staples \$602.38 (offices supplies-ink and tape), T.J. Smith \$351.18 (reimbursement for storage, mileage and purchases), T.J. Smith/Petty Cash \$195.56 (reimbursement), Tri-County/Homeworks Connect \$137.89 (building-internet and phone) for a total of \$2,068.17. Motion carried unanimously.

**Adjournment:** The meeting adjourned at 6<sup>30</sup> p.m. The next regular meeting will be Nov. 13th at 6:30 p.m. at the library.

Respectfully submitted,  
Diane Benn, Sec.  
Sherman Township Library Board