

**Sherman Township  
Library Board Meeting  
Jan 9, 2023**

The meeting of the Sherman Township Library Board was called to order at 6:30 p.m. by Pres. Shirley Thompson.

**Board members:**

Present: Shirley Thompson, Diane Benn, Diana Moreau, Carole Merwin, and Anne Cook.

Absent: Mary Loomis

**Agenda:** Anne moved and Diane seconded the agenda be accepted as presented. Motion carried unanimously.

**Public Comment:** none

**Minutes:** Carole moved and Anne seconded the minutes be accepted as presented. Motion carried unanimously.

**Director's Report:** See the report on file concerning phone changes and electronic payment options. The library is under contract with Frontier until Aug. to endure increased service fees until then or when released from the contract. The board discussed the use of a credit card for payments and fees and decided not to pursue this due to complications in payments. The state sends payments electronically.

**Old Business:** Discussed another work session to be scheduled for 5:00p.m. before the Feb. regular meeting. Some things to consider are: definition of age for a minor (p.7), publishing things- Morning Sun etc. (p.3), dealing with returned checks (p.3 line B), definition of "family" in regard to the number of books checked out (p.5), and a word change from will to may and define " library staff" (p7 A)

**New Business:** Discussed staff working alone when the second person is unable to work. This may become more relevant as minimum wages increase.

T.J. will provide a list of dates she will be at conferences for board members to be the second person at the library. T.J. will bring the coming year's budget for consideration at the Feb. meeting.

Shirley moved and Diana seconded a motion to pay time sheets and the bills: Frontier \$101.60 (building – phone), Homeworks Connect \$99.95 (internet), Ingram Library Services \$112.26 (collection – books), Sherman Township \$250.00 (building – monthly rent), The Morning Sun \$55.00 (weekend newspaper subscription for 1 year), T.J. \$104.00 (reimbursement) for a total of \$722.81. Motion carried unanimously.

**Adjournment:** The meeting adjourned at 7:45 p.m. The next regular meeting will be Feb 13th at 6:30 p.m. at the library.

Respectfully submitted,  
Diane Benn, Sec.  
Sherman Township Library Board