

**Sherman Township
Library Board Meeting**

Jan. 11, 2021

The meeting of the Sherman Township Library Board was called to order at 6:30 p.m. by Pres. Shirley Thompson.

Board members:

Present: Shirley Thompson, Diane Benn, Carole Merwin, and Anne Cooke.

Absent: Diana Moreau and Mary Loomis.

Agenda: Carole moved and Diane seconded the agenda be accepted as presented. Motion carried unanimously.

Public Comment: none

Minutes: Shirley moved and Anne seconded the minutes be accepted as presented. Motion carried unanimously.

Director's Report: See the report on file concerning internet update, community outreach, continued curb side service and the annual report. Goodies of various types are being added to patron's bags at check out.

The printed return address on library envelopes looks very professional.

On Mondays T.J. is working on files, the handbook, and library policies.

The annual report will be ready for the February meeting.

The seed library will be explained in the newsletter. Our library already has the seeds to begin this project.

Old Business: Internet service will be doubled my next Monday at the latest because there are a large number of people who use the library internet.

New Business: T.J. was directed to do a monthly newsletter for patrons and board to include new books, up coming events, and an activity such as sudukos, crosswords, word searches, and coloring pages, Valentines to color and return to be forwarded to a community facility to name just a few ideas. Library closures (which will be determined by 9:00 a.m. that morning) will be listed as well. Staff will be notified of closures by 9:15 a.m.

T.J. will provide a sign up list for patrons interested in quilting, knitting, and crocheting patterns to run for 6 months to begin. These will not begin at the same time but may overlap by 3 months.

Family Video is going out of business and has a DVD cleaner for \$250. The board discussed this but did not make a decision.

The new salaries take effect this week.

Carole moved and Anne seconded a motion to pay the time sheet and bills to be presented at the Sherman Township board meeting: Charter Communications \$38.99 internet-monthly fee, Frontier \$81.62 (building-phone), Junior Library Guild \$477.00 (circulation-books), Sherman Township \$250.00 (building-monthly rent), Staples Advantage \$50.16 (supplies-card stock, tape, receipt books). Motion carried unanimously.

Adjournment: The meeting adjourned at 7:10 p.m. The next regular meeting will be Feb. 8th at 6:30 p.m. at the library.

Respectfully submitted,

Diane Benn, Sec.

Sherman Township Library Board